

**MINUTES  
SPECIAL MEETING OF THE BOARD  
OF DIRECTORS OF ELSINORE VALLEY  
MUNICIPAL WATER DISTRICT  
TUESDAY, NOVEMBER 23, 2021**

The Special Meeting of the Board of Directors of Elsinore Valley Municipal Water District was held at its principal offices at 31315 Chaney Street, Lake Elsinore, California with a remote public participation option (teleconference, through a call-in number clearly noted on the meeting Agenda) posted in accordance with the Brown Act.

Directors Present

Phil Williams, President  
Darcy M. Burke, Vice President  
Harvey Ryan, Treasurer  
Chance Edmondson

Directors Absent

Andy Morris

Staff Present

Bob Hartwig, Assistant General Manager-Business Services  
Steve Anderson, General Counsel  
Terese Quintanar, District Secretary/Administrative Services Supervisor  
Christy Gonzalez, Deputy Board Secretary/Executive Assistant  
Susie Evans, Sr. Executive Assistant  
Christina Ramirez, Executive Assistant  
Margie Armstrong, Director of Strategic Programs  
Jase Warner, Director of Operations  
Jason Dafforn, Director of Engineering and Water Resources  
Darryn Flexman, Interim Director of Information Technology  
Tim Collie, Water Operations Manager  
Matt Bates, Engineering Manager  
Bonnie Woodrome, Community Affairs Supervisor  
Jessie Arellano, Wastewater Operations Manager  
Haley Munson, Water Efficiency Specialist  
Kaitlyn Wu, Water Education Specialist  
Kelia Jones, Engineering Project Coordinator

Others Present

Public

**CALL TO ORDER**

The meeting was called to order by President Williams at 4:04 p.m.

**APPROVAL OF AGENDA**

A motion was made by Director Ryan, seconded by Vice President Burke, and carried unanimously to approve the Agenda as presented.

**PUBLIC COMMENTS**

The meeting was opened to public comment and there were none. Opportunity was provided to the public to make public comments throughout the duration of the meeting.

**Item I.0 - CONSENT CALENDAR***Minute Order #5654-5661**Resolution No. 21-11-02*

- A. APPROVAL OF:
1. Minutes of the Special Board Meeting of November 9, 2021
  2. Minutes of the Special Board Meeting of November 17, 2021
  3. Payment Ratification Report
  4. Professional Services Agreement with Lee + Ro, Inc. for the Condition Assessment of MCCS and Pump Control Panels Project *(MO# 5654)*
  5. Amendment No. 3 to the Professional Services Agreement with Engineering Resources of Southern Ca, Inc. for the Engineering and Design Services for District Parking Lot Improvements Project *(MO# 5655)*
  6. Professional Services Agreement with Albert A. Webb Associates for the Professional Environmental and Permitting Services for the Rice Canyon Reservoir Access Road and New Conduit Project *(MO# 5656)*
  7. Investment Report, Receive and File *(MO# 5657)*
  8. Resolution Reaffirming and Extending Findings and Determinations Under AB 361 For Continued Virtual Meetings *(Reso No. 21-11-02)*
  9. Amendment No. 1 to the Contract Services Agreement with So Cal Sandbags, Inc. for Routine Annual and As-Needed Erosion Control Services *(MO# 5658)*
  10. Amendment to Administrative Code Section 1500 - Purchasing Policy & Procedure *(MO# 5659)*
  11. Amendment No. 3 to the Contract Services Agreement with G.M. Sager Construction Co., Inc. & Regan Paving for On-Call Street Restoration, Maintenance, Curb/Gutter/Sidewalk Replacement, Including Restoration at District Facilities *(MO# 5660)*
- B. Approval of Travel Authorizations
1. Andy Morris - ACWA JPIA & ACWA Fall Conference *(MO# 5661)*

The item was opened for public comment and there were none.

A motion was made by Vice President Burke, seconded by Director Edmondson, and carried unanimously to:

- 1. Approve the Consent Calendar as presented.**

**Item II. A GENERAL MANAGER'S REPORT**

Mr. Hartwig had nothing to report.

**Item II. B LEGAL COUNSEL'S REPORT**

Mr. Anderson reported that he will circulate his report in writing later in the week.

**Item II. C BOARD COMMITTEE REPORTS**

Vice President Burke reported on her attendance with President Williams and Mr. Krishnamurthy at the WMWD reception for the meet and greet luncheon with Adel Hagekhalil, MWD General Manager. Director Edmondson reported on his attendance at the Water is Life poster contest, where EVMWD had one student who was a top finalist. The winner will be announced next week. Director Ryan attended the ACWA board meeting and had online training for remote voting. Dates in January and February are being coordinated for future ACWA Region 9 meetings.

**Item III.0 DIRECTOR'S COMMENTS AND REQUESTS**

Director Ryan commented that on Wednesday morning there will be a ACWA Region 9 meeting where voting will occur on new language. He expressed the need to be more active and meet in person. He wished everyone a Happy Thanksgiving.

Vice President Burke commented that she and President Williams recently met with Jeff Mosher, General Manager of the Santa Ana Watershed Project Authority (SAPWA) and was able to hear his assessment of SAWPA standings.

President Williams wished everyone a safe and Happy Thanksgiving.

**Item V.0 ADJOURNMENT**

The meeting was adjourned at 4:11 p.m.

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Phil Williams, President of the  
Board of Directors of the  
Elsinore Valley Municipal Water District

ATTEST:

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Terese Quintanar, Board Secretary  
to the Board of Directors of  
Elsinore Valley Municipal Water District