

- EVMWD BOARD ACTION
 APPROVED
 APPROVED AS AMENDED
 DENIED
 CONTINUED
-

**MINUTES
REGULAR MEETING
FINANCE & ADMINISTRATION COMMITTEE**

**November 15, 2022
3:30 P.M.**

The Regular Finance and Administration Committee (FAC) Meeting was held as a hybrid, in-person and virtually with members of the public notified of the ability to observe and provide public comment telephonically through the information provided on the meeting Agenda.

Director Present

Phil Williams
Harvey Ryan

Others Present

Greg Thomas, General Manager
Robert Hartwig, Assistant General Manager – Business Services
Ganesh Krishnamurthy, Assistant General Manager – Engineering/Ops/Wtr Resources
Terese Quintanar, District Secretary/Administrative Services Supervisor
Bonnie Woodrome, Public Affairs Supervisor
Christina Henry, Community Relations Manager
Christy Gonzalez, Executive Assistant/Deputy Board Secretary
Darryn Flexman, Director of Information Technology
David Smith, Maintenance Manager
Greg Morrison, Public Relations Officer
Jase Warner, Director of Operations
Jennifer Dancho, Director of Human Resources & Safety
Margie Armstrong, Director of Strategic Programs
Scott Thompson, Accounting Manager

CALL TO ORDER

Director Williams called the meeting to order at 3:32 p.m.

PUBLIC COMMENTS

The meeting was opened to public comments and there were none.

- 1. Proposed Amendment to Administrative Code Section 1550, Real Estate Disposal and Acquisition** – Ms. Armstrong presented on this item and referred to a PowerPoint presentation. She reported that when facilities or structures are retired from service, the abandonment of these facilities does not occur immediately and is prioritized based on available budget and urgency. Currently, the policy requires that obsolete District facilities must be abandoned prior to the property being declared as surplus. At this time, there are several properties with

obsolete facilities that can be declared as surplus once the facilities are abandoned.

Staff is proposing to modify this requirement to include an option for the prospective buyer of the surplus property to abandon the District facility within a reasonable amount of time. To qualify for this option, the prospective buyer must execute an agreement with the District which provides guidelines for the abandonment of the facility and the timeline associated with the completion of the abandonment.

The Committee requested additional information on property appraisal costs with the obsolete facility compared to without the facility. Director Williams also requested information of the County of Riverside requirements for abandoning a well. This item will be brought back to the Committee for discussion at the next Committee meeting.

2. **Grants Department Performance Measures FY 2021 & 2022** – Mr. Thompson reported on this item and referred to a presentation within the packet.

Director Ryan requested to see the cost to administer grants vs. grant amount received. The Committee requested this be brought to a future Study Session.

3. **Other** – Christina Henry shared data to the Committee showing past due balances and delinquent turn offs during 2022 versus 2019 (pre-COVID).
4. **Consider Items for Board Review** – There were none.
5. **Adjournment at 4:16 p.m.**