

Registering Your Water Account

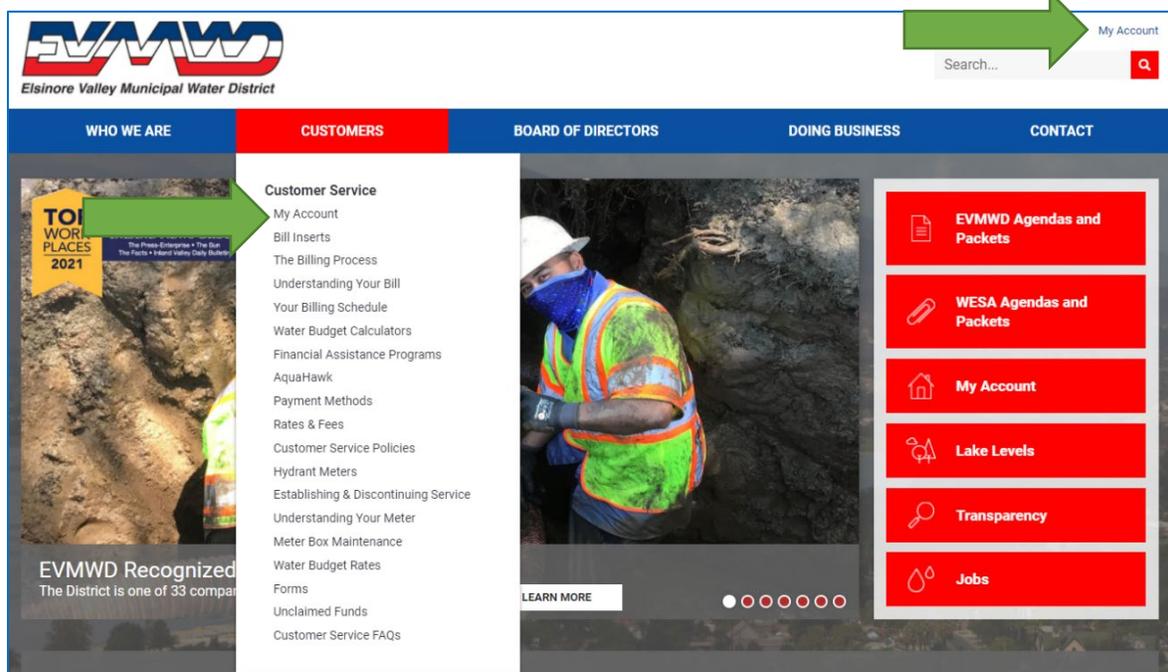
EVMWD is committed to providing customers with great service – and online tools are one way we do that! By registering your EVMWD account, you can take advantage of many benefits:

- Sign up for online bill pay*
- Track your water usage
- View digital bill stuffers
- Receive important alerts

**Registering your EVMWD account through the following steps does not automatically enroll you in online bill pay. Additional steps are required.*

Here's how to get started:

1. Go to www.evmwd.com from your computer, phone, or other device. A mobile app is available for Apple and Android devices.
2. From the home page, move your cursor over the “Customers” tab and click on “My Account” from the drop-down menu. You can also click on “My Account” in the top right corner of the home page.



3. You will be redirected to the Online Biller page. From here, click on “Enroll”. You will need your account number and address to complete the registration process.

LOGIN MAKE A ONE-TIME PAYMENT

Welcome to EVMWD Online BillPay

Login ID

Password

[Forgot your Login ID?](#)
[Password Help?](#)

Don't have a Login ID?
Enroll today to set up your secure user name and password, view and pay bills, and see your account status and payment history.

Enroll

4. Once you click on “Enroll”, you will be directed to the Account Setup page. Enter your EVMWD account number and street number to continue, then select the “validate” button.

Account Setup

To verify your Identity, we need your Account Number (#####-#####) and Service Address Street Number (Enter #s Only)

Account Number (#####-#####)

Service Address Street Number (Enter #s Only)

Validate

5. Begin your account setup by completing your profile. Phone number and email are required. Select “Continue to Login and Password” once profile is complete.

Account Setup

PROFILE LOGIN & PASSWORD TERMS OF SERVICE PAYMENT ACCOUNTS

Name

Company Name
JOE CUSTOMER

Billing Address

Country
United States

Address
(optional)

Address2
(optional)

City
(optional)

State
Select State

ZIP Code
(optional)

Contact Info

Phone
9516743146 Mobile

[Add Another Telephone Number](#)

Email
elsinoreddie@evmwd.net

[Add Another Email Address](#)

Continue to Login & Password

6. Create your login ID and password, paying close attention to the password guidelines listed. Click “Continue to Terms of Service” once you’ve completed **all three** fields below.

Account Setup

✓ PROFILE **LOGIN & PASSWORD** TERMS OF SERVICE PAYMENT ACCOUNTS

Create an Account

Login ID

Password

Passwords must have at least 8 characters and have at least 3 of the following:

- 1 or more numbers
- 1 or more uppercase characters

Passwords can include only the special characters: *+~/=?_[]!@#\$

Passwords cannot include:

- the last 4 passwords
- your name
- your Login ID

Re-enter password, just to be sure

Continue to Terms of Service

7. Review the Terms of Service by clicking on the underlined text. Once you’ve done so, click the check box below to accept the terms and then click “Continue to Payment Accounts”.

Account Setup

✓ PROFILE ✓ LOGIN & PASSWORD **TERMS OF SERVICE** PAYMENT ACCOUNTS

Terms of Service

By clicking this box, you are enrolling in this service and have read and agree to the [Terms of Service](#) for this site.

Continue To Payment Accounts

8. You may now select how you would like to receive your bills. If you select paper statements, you will receive both electronic bills and a traditional paper bill in the mail.

You are **not** required to enter a payment method at this stage. If you do not want to add your bank account or credit/debit card information, simply select the “Add Later” option at the bottom. Then click “Finish Enrollment”.

(See next page for example).

EVMWD
Elsinore Valley Municipal Water District

Elsinore Valley Municipal Water District English (US)

Account Setup

✓ PROFILE ✓ LOGIN & PASSWORD ✓ TERMS OF SERVICE **PAYMENT ACCOUNTS**

How Would You Like to Receive Your Bills?

Paperless Billing
Thank you for going paperless!

Paper Statements
By selecting this option you have chosen to continue receiving your paper bill in addition to the electronic bill notifications.

Add A Payment Method

You may select a default payment method now. After enrollment you can manage your payment methods.

BANK ACCOUNT

CREDIT OR DEBIT CARD

ADD LATER

Go Back **Finish Enrollment**

9. After clicking “Finish Enrollment”, you should see the following confirmation screen. **Your account setup is not yet complete; continue on to the next step to activate your account.**

EVMWD
Elsinore Valley Municipal Water District

Elsinore Valley Municipal Water District English (US)

Your Account is Set Up!

Activate Your Account

We've sent an activation link to [redacted]. Click the link in the email to validate your email address and activate your account with us. If you don't see an email from us, check your "Spam" or "Junk" folders.

After activating your account, click here to login

Account Login

Resend Activation Email

Didn't get our email? We can resend it to the Email on file or an alternate address.

Resend Email to [redacted]

Send Email to another Email Address

Alternate Address
email_name@email_provider.com

Send Activation Email

10. Check your email for an activation email from Online BillPay (donotreply@onlinebiller.com) and **click the “activate” button.**

Please activate your EVMWD account.

DoNotReply@onlinebiller.com
To: Tammy Ramirez

[*External E-mail alert! Use caution before clicking links/attachments*]

EVMWD
Elsinore Valley Municipal Water District **OnlineBillPay**

Please click on the button below to activate your EVMWD Account.

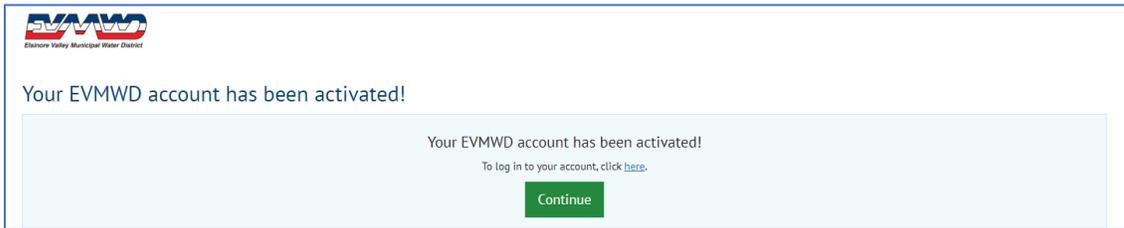
activate

Button not working? If so, click here.

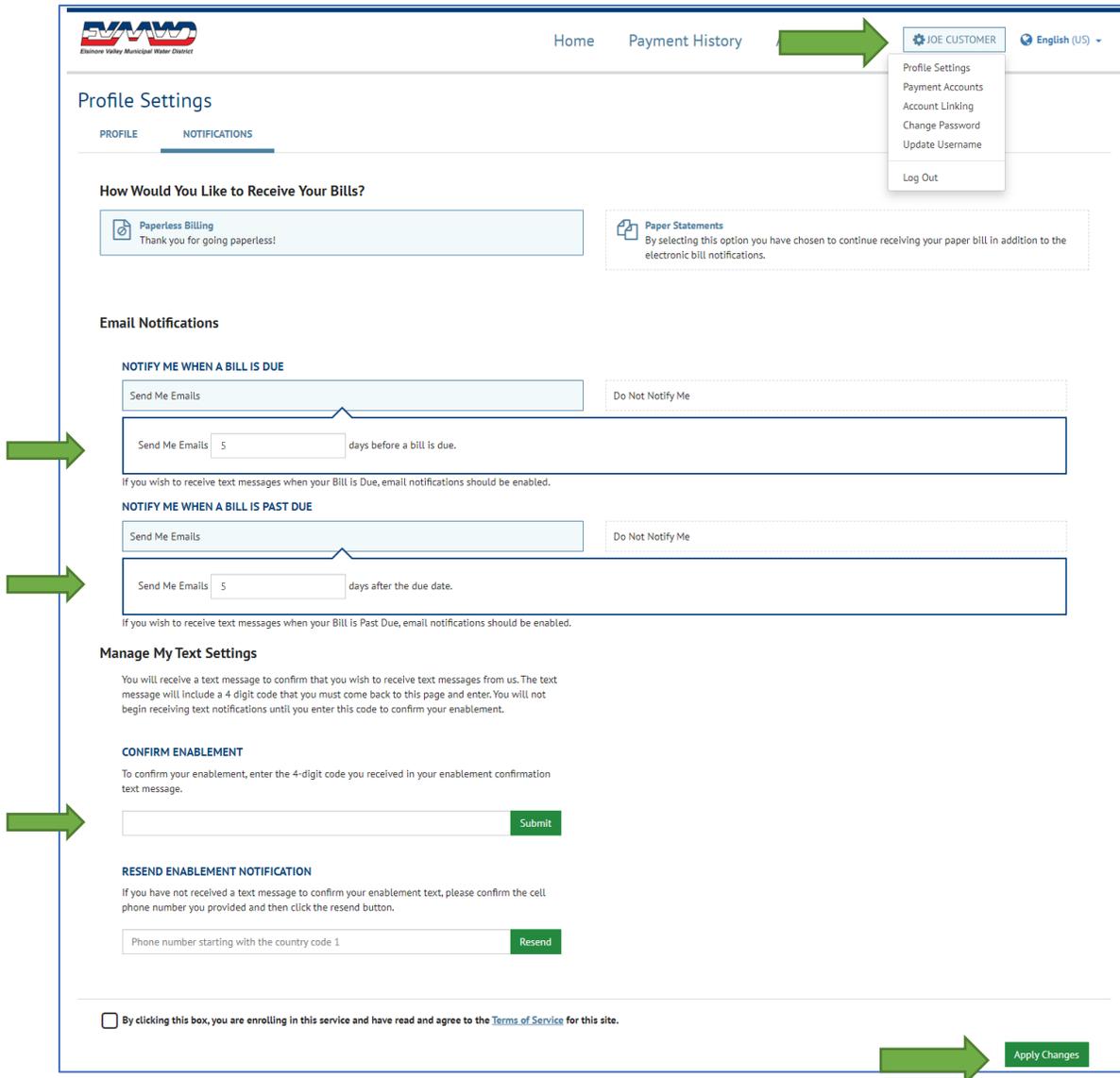
Please **DO NOT** reply to this email. This email message was sent from a notification address that cannot accept incoming email.

To contact us, [click here](#) and review the Contact Us section on our web site.

After clicking the “activate” button, you should see this screen. Setup is now complete!



- 11. Bonus Step:** Set up notifications! Log in to your account, select your profile at the top right, and go to “profile settings”. Enter your email address to receive an email when your bill is due (or past due). Under “Manage My Text Settings”, provide your phone number and then press “submit”. Enter the code you receive by text. Then select “Apply Changes” at the bottom right, and you’re done!



Questions on the registration process? Contact EVMWD’s Customer Service team anytime during regular business hours at (951) 674-3146.